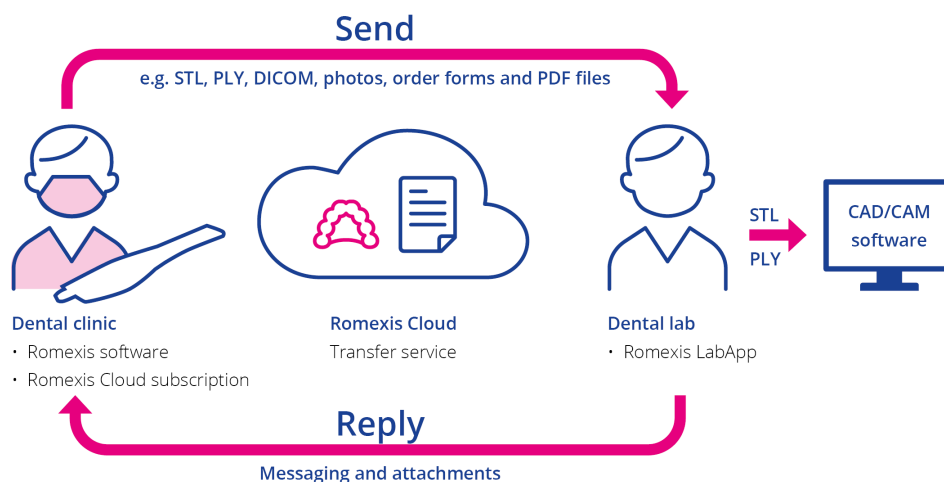


## Quick Guide

### Romexis® LabApp

Romexis LabApp is an application designed for dental laboratories for easy and secure communication with dental clinics. Romexis LabApp uses the secure Romexis Cloud service to transfer patient data. A Romexis LabApp user can receive data from a Romexis user, export data from LabApp and reply to sender with messages or attachments. A Romexis LabApp user cannot create or send new cases.



**Note:** Romexis LabApp uses the Romexis Cloud service to securely transfer data and communication between users. The Romexis user who sends cases to Romexis LabApp needs to have a Romexis Cloud subscription with an adequate quota.

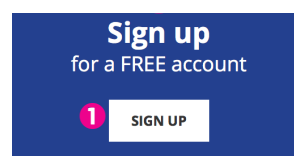
**Note:** To receive responses and data from a LabApp user, the reverse charge option needs to be enabled for Romexis Cloud in My Account section of [online.planmeca.com](https://online.planmeca.com).

**Note:** Romexis Cloud keeps transferred data for 30 days after which they are automatically removed from the system.

### How to get started

Go to <https://online.planmeca.com/store/LabApp.action>.

**1** Choose Sign up to create a free account.



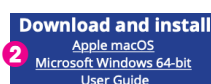
#### New Account

##### Personal Details

Gender ☐ Male ☐ Female  
 First Name   
 Last Name   
 E-Mail Address

**Note:** The email address and password used here are needed when logging into the LabApp software. The email address is also the address that others use to refer cases to you.

**2** Download Romexis LabApp.



#### System requirements:

Intel Core i3 or better / 4 GB RAM / Hard disk 80 GB.

Supported operating systems:

Windows 10 Pro (64 bit), Windows 8.1 Pro (64 bit), macOS Mojave/Catalina.

### 3 Install Romexis LabApp to your computer.

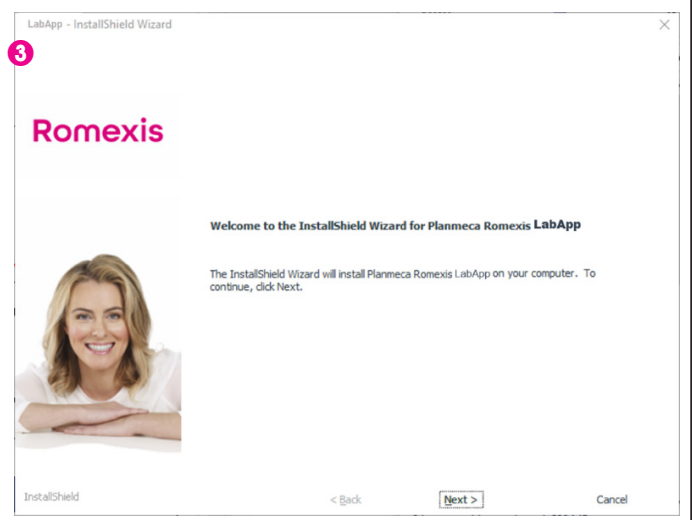
Windows:

- Double-click LabAppSetup.exe
- Follow the steps in InstallShield Wizard

MacOs:

- Double-click LabAppSetup.dmg
- Follow the steps in InstallShield Wizard

**Note:** If Romexis installation on **macOS Catalina** shows a dialog "Planmeca Romexis can't be opened because Apple cannot check it for malicious software", start Romexis installation from the right-click menu and select Open. For an alternative method and more information please refer to: <https://support.apple.com/en-us/HT202491>.



## Start Romexis® LabApp

- From desktop (Windows)
- From Applications / Planmeca (macOS)

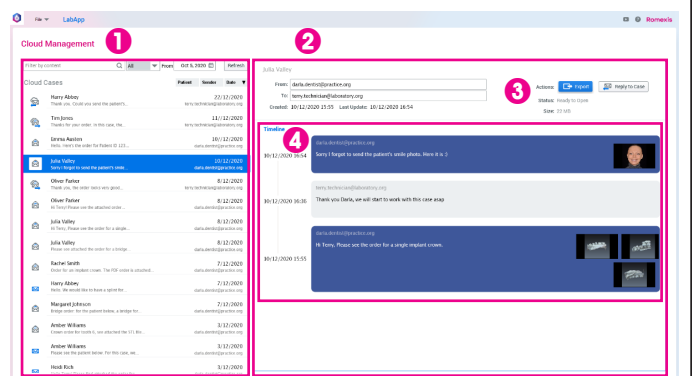


Enter your account username and password.

In case you have not yet created the account, click [online.planmeca.com](https://online.planmeca.com) to create it.

## Overview

- Cloud cases list
- Opened case
- Export
- Timeline, message area and thumbnails



## Receiving cases

All received cases are listed in the Cloud cases list. List can be refreshed with the Refresh button.

**Note:** You will also receive a notification by email when a new case has been sent to LabApp.

### Cloud Management

Filter by content  All  Oct 5, 2020

Cloud Cases    ▼

CAM CAD - Hi Peter! Please see attached order for... 12/10/20 helianna.puhling@planmeca.com

Cloud cases in the list can be filtered by content, type or by date.

Filter by content

All  10-Sep-2020  2020

All  
Only New  
Incoming  
Sent

1 2 3 4 5 6  
8 9 10 11 12 13

Case list can be sorted by Patient, Sender or Date.

▼

- Click on the case to open it.
- The case content is shown on the right including image thumbnails and messages in the case timeline.

**1** Case Sami - pmc13094\_Sami  
Case Crown 30

Case Sami - pmc13094\_Sami

From: peter.planmeca@gmail.com To: helianna.puhling@planmeca.com

Created: 1/19/21 3:21 PM Last Update: 1/19/21 3:21 PM

Actions:

Status: Ready to Open Size: 272 MB

**2** Timeline

peter.planmeca@gmail.com

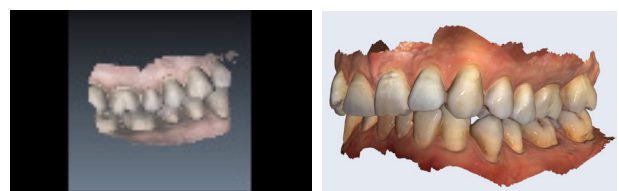
Case Crown 30

1/19/21 3:21 PM

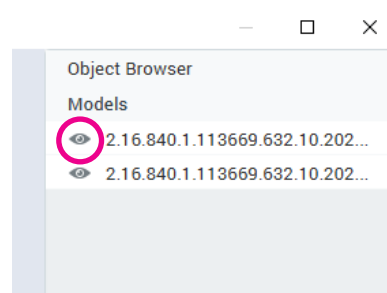
## Preview

Click a thumbnail in the timeline to preview the STL or PLY files.

**Note:** only STL and PLY files can be previewed although all data formats can be exported.  
Images can be zoomed with mouse wheel and rotated with left-click drag.

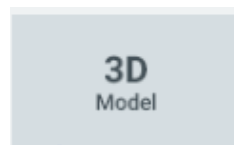


All STL and PLY models (upper, lower, bite) from the same case open into a preview window. Show and hide models by toggling the eye icons.



PDF files open in the system's PDF reader when the thumbnail is clicked.

**Note!** In some cases, only a generic thumbnail is shown with STL and PLY files, but the image can still be opened in the viewer or exported.

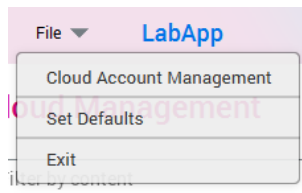


## Export cases

Export a case by clicking the Export button. The case, including all its data, is exported.



Exported files are saved into the computer's default location. The default location can be set from the File menu / Set Defaults.



Cases are automatically exported in the same file format they have been sent.

Planmeca Emerald scans which are scanned in the CAD/CAM module are automatically exported in .stl,.pts,.ply, .3oxz (3Shape) formats and PlanCad Premium format (.pst,.xml,.ply). Emerald scans scanned in the Model Analyser module are exported in STL and PLY formats. Lab Order forms are exported as .pdf files.

## Reply to case

Cases can be replied to with comments or/and an attached file.

To reply to a case:

- 1 Click *Reply to Case*.
- 2 Type a comment.
- 3 Attach a file by clicking the *Attach file* button and selecting the file.
- 4 Click *Send*.
- 5 The reply will appear in the timeline.

**Note:** To be able to reply to cases with LabApp, the Romexis user's Cloud account needs to allow reverse charges. It can be enabled in the *My Account* section of [online.planmeca.com](https://online.planmeca.com). See also section *How to send cases to Romexis LabApp from Romexis software* below.

# File menu

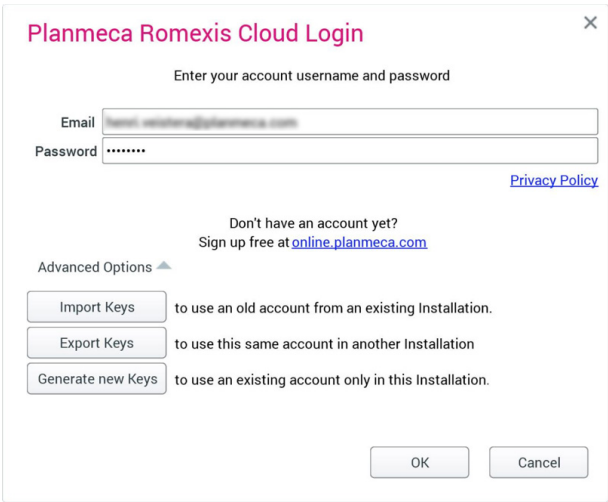
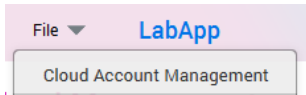
## Cloud Account Management

The user account identifies each user globally when receiving cases. It is also used to establish a secure private-public key encryption for all data transferred through the Cloud. Romexis LabApp creates unique private keys to the database when logging into Romexis LabApp for the first time.

To access the same account from another computer you need to copy your private key txt file to that computer using export and import key options.

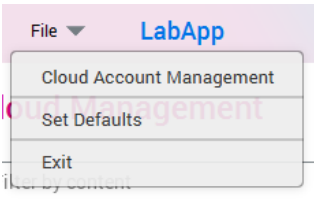
Advanced options:

- Import Keys is needed when an account's private keys are imported from an existing installation. Browse to the location of the private key txt file.
- Export Keys is needed when copying an account's private keys from this installation. Click the Export Keys button and select the folder for the txt file.
- Generate new Keys creates new private keys for an account for this installation: After generating new Keys, the same account used elsewhere will not work until the new Keys are copied over using Export/Import Keys.



## Set Defaults

- Select default location for exporting cases.



# For Romexis® software users:

## How to send cases to Romexis® LabApp from Romexis® software

**Note:** To send cases to Romexis LabApp you need to have a Romexis Cloud subscription with an adequate quota.

**Note:** To receive responses and data from a LabApp user, the reverse charge option needs to be enabled in *My Account* section of [online.planmeca.com](https://online.planmeca.com).

To enable reverse charge option:

- 1 Go to the *My Account Information* section of [online.planmeca.com](https://online.planmeca.com).
- 2 Under *Personal Information*, click *Manage account information*.
- 3 Check the *Accept reverse charges to this account's quota* checkbox.

### My Account Information

#### Primary Address

Address  
City  
Country  
Postal Code

#### Personal Information

Change Email  
Change password  
Manage account information  
Manage address book

### Account Details

Publish this account in contact listings and searches ☐

Accept reverse charges to this account's quota ☒

Romexis software:

- 1 In the Romexis Cloud *send* window, select *Send to another Planmeca Romexis* option to send cases to Romexis LabApp.

- 1
  - ☒ Send to another Planmeca Romexis
    - ☒ Backward compatibility for older than Romexis 4.5.R
  - ☐ Send to recipient as E-mail download link
  - 2D Image Format: 
    - ☐ Include Romexis Viewer (Only for Windows)
  - ☐ Send to Planmeca mRomexis mobile application
  - ☐ Reverse Charge Send

See also tutorial videos from [www.planmeca.com/software/tutorial-videos/](https://www.planmeca.com/software/tutorial-videos/)

- How to - Install Romexis LabApp
- How to - Use Romexis LabApp
- How to - Send cases to Romexis LabApp